

Resume

Name- SMITA SAXENA

Address-186 Lukerganj , Allahabad

Contact Number- 8115832063, 9305890971

Email- Id- saxenasmita27@gmail.com

Objective

To start my career by contributing to a reputed organization, which will give me a chance to learn and enhance my capabilities and utilize my potential to the fullest.

Educational Qualification-

- **High School-** St. Anthony's Convent Girls Inter College (2015)
- **Intermediate-** St. Anthony's Convent Girls Inter College (2017)
- **Graduation-** BCom from Allahabad State University (2020)
- **Pursuing** M.Com
- Possess **NCC 'B'** Certificate

Strength-

- Adaptable to any environment.
- Well Understanding Capacity.
- Able to Work Independently.
- Skilled in Art and Craft.

Hobbies-

- Dancing

- Art and Craft
- Teaching
- Reading

Personal Information-

Father's Name- Mr. Vijay Kumar Saxena

Mother's Name- Smt. Anita Saxena

Date of Birth- 2nd May, 1999

Nationality- Indian

Languages Known- English, Hindi

Gender- Female

Marital Status- Single

Declaration

I hereby declare that all the above said information is true to the best of my knowledge and belief.

(Smita Saxena)