



# Mansi Srivastava

Human Resource



## Contact Details

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📍 Nalanda Blue Heaven Hostel,  
Knowledge Park 3, Gr. Noida

🌐 <https://www.linkedin.com/in/mansi-srivastava-b589b0282>

## Certifications

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- Maestro Recruiter
- Financial Accounting
- Business Valuation
- Advanced SAS Proficiency

## Awards & Accolades

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- Serving as a video editor in Social Media Cell at GLBIMR | 2023-25
- Organized and Co-ordinate the fresher's and farewell event in Graduation.
- Won Miss Farewell Trophy in Graduation

## Skills & Competencies

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- DFA (Diploma in Financial Accounting)
- Ms-Word
- PowerPoint
- Ms-Excel
  
- Problem Solving
- Co-ordination Ability
- Multitasker
- Good Listener

## Career Objective

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I am a goal oriented person and enthusiastic person, always seeking for the opportunity to learn new things in my life, by exploring myself in different perspective.

## Internship

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KPB Solution | Human Resource Intern  
28 August - 23 December, 2023

Keys Responsibilities:

- Experience in Recruitment
- I am responsible for End to End recruitment process like sourcing the candidates.
- Following up with the candidate, LinkedIn Posting, Coordinating with candidates.
- Communicating Testing, Interview scheduling and managing client relations.
- Know about ATS (Applicant Tracking System), Job hai recruitment, Naukri.com

## Academic Qualifications

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2023 - 2025 PGDM | Human Resource  
GL Bajaj Institute of Management & Research  
Greater Noida, Uttar Pradesh

2019 - 2021 Bachelors Of Arts | English  
D. D. U. Gorakhpur University  
Gorakhpur, Uttar Pradesh

2015 - 2016 Intermediate | Maths  
S.V.M.B.I. College  
Gorakhpur, Uttar Pradesh

2013 - 2014 Highschool  
S.V.M.B.I. College  
Gorakhpur, Uttar Pradesh

## Industry & Academia Participations

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- In Coca-Cola Appliances, I adeptly fostered strategic partnerships between industry and academia, elevating brand visibility and market share.