

Mohd Fuzail Khan

STUDENT

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📅 10 -04 -1999

📍 H.No.373-B, Anwar Nagar, Ratapur, Raebareli, UP, 229001

CAREER OBJECTIVE

I would like to be a part of an organization where I could use and enhance my knowledge and talent for the development of both the organization and myself.

EXPERIENCE

Work as a HR Executive in **IndiaMART InterMESH Ltd. (April 2020 to June 2021)**

Roles & Responsibilities

- Worked as a recruiter for hiring the manpower for company.
- Administrative work.
- Handling employee relation problems.
- Provide training to new employees.
- Working on HR Policies.
- Preparing Payslips.

ACADEMIC QUALIFICATION

	BATCH	INSTITUTE/UNIVERSITY	BOARD	PERCENTAGE	STATUS
PGDM	201921	H.M. MAHAVIDYALAYA	AICTE	—	Pass
B.COM	201619	H.M. MAHAVIDYALAYA	JAUNPUR UNIVERSITY	51%	Pass
12th	201516	Dayawati Modi Public School	CBSE	59%	Pass
10th	2013- 2014	Dayawati Modi Public School	CBSE	58%	Pass

PERSONAL ASSETS

- Hardworking
- Honest
- Willingness to learn
- Ability to cope up with changing environment

Certificates/Achievements

- Participated and won many games of football and basketball in Interhouse matches as a Player.
- Participated in Short-Put and Long-Jump in School.
- Public Speaker as I joined a Multi-level Marketing Company in 2017 as a Direct Seller and also Addressed Myself many times in front of a huge Audience.
- I have also lead the team of around 50 people across India.
- Developed Leadership Skills, Speaking Skills, Team Management Skills, Public Speaking Skills, Communication Skills.
- Participated in many Olympiads in School.
- Also a Member of Management Team of Intro-Spection Club in School Of Management And Science.
- I am a gym trainer and a dietitian.

Interest/Hobbies

- Doing Workout in Gym and Health Conscious.
- Listening Songs and Playing BasketBall.

Declaration

I do hereby declare that above information and facts stated are true, correct and complete to the best of my knowledge and belief.