

SAUMYA KESHARWANI

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PROFESSIONAL SUMMARY

Dynamic MBA candidate with dual specialization in Finance and Human Resource, combining analytical skills with a deep understanding of organizational behavior. Completed a finance internship at the Food Corporation of India gaining hands on experience in financial concurrence, taxation, financial auditing and streamlined billing process and HR & Marketing internship at Cnear Company. Seeking to leverage a unique blend of finance and Human Resources expertise to contribute to organizational success and drive business growth.

EDUCATION

Master of Business Administration (Finance and Human Resources) 052-Institute of Engineering and Technology, Lucknow,UP CGPA- 8.64	2023-2025
Bachelor of Science (BSc)- (Maths, Physics) Prof. Rajendra Singh University (1075) Percentage-70%	2018-2021
Senior Secondary-(Science) 54938- MGM Kaushambi Presidency School & College Bharwari Kaushambi, UP Percentage- 80%	2016-1018

SKILLS

Technical skills : MS Excel, MS Office Suite, MS Power BI, Web Development (HTML),

Human Resources Skills : Recruitment strategies, Sourcing and Screening, Labor Laws, Human Resources Management, HR Analytics

Finance Skills: Data Analysis, Financial Modeling, Accounting, Taxation

Soft Skills : Problem Solving , Typing (35+ wpm), Interpersonal skills, Leadership Skills, Communication

EXPERIENCE

FINANCE INTERN: Food Corporation of India (Regional office, Lucknow)

- Assisted in Financial Concurrence, tax audits, and budget forecasting.
- Streamlined billing and reporting processes, reducing errors by 10%.

HR and Marketing Intern : Cnear Company

- Assisted in recruitment Processes, including sourcing, scheduling interviews and supported HR in onboarding new hires.
 - Collaborated with the team to create engaging content for marketing campaigns and social media platform.
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PROJECTS

1. Study on Financial Management Practices and Auditing at Food Corporation of India

- Conducted in-depth analysis of financial management processes, including financial concurrence, billing and audits.
- Recommend adoption of advanced tools and data analytics for enhancing financial transparency and decision making.
- Developed insight into public sector financial practices and hands-on experience in large scale.

2. Role of Biometric Data Encryption in protecting financial transactions

- Developed a model to enhance financial transaction security using biometric data .
- Analyzed data encryption methods and implemented a model to enhance transaction security.

3. UP Craft Haven Mobile Application

- A user friendly mobile application promoting local craftsmanship.
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CERTIFICATION

Financial Literacy Certificate (NISM)| Human Resource Analytics (Alison)| Fundamental of Human Resources (Alison)| Co-author Certificate| Power BI (ISO 9001)| Cultural fest Certificate (Lucknow University)| Online Dispute Resolution Mechanism(NISM)

EXTRA –CURRICULAR ACTIVITIES

Co-authored books ‘Being an Indian Teenager’ and ‘Zindagi As It Is’ (available in Amazon Kindle)

Head of Social Media for college fest, leading a team and increasing online engagement.