

# Suyashi Verma

**MBA - HR & Finance**

## CAREER OBJECTIVE

To pursue a challenging career and be a part of a progressive organization that gives a scope to enhance my knowledge, utilizing my skills towards the growth of the organization.

## WORK EXPERIENCE

### BookMyCollege - Internship (Indore MP)

60 days of internship. Collaborated with the team of recruitment cell and assisted in recruitment process and screening of candidates.

Roles & Responsibilities: Onboarding, Documentation, Red carpeting followup and mails & Verification

HR-Dept. Role: Company surveys, Handling grievances, Making reports, Talent sourcing

## INDUSTRY EXPOSURE

- Industrial visit & Report at Coca-Cola: Got practical knowledge about functioning of the manufacturing unit and corporate workflow.
- Industrial visit & Report at Mc Donald's: Discovered the meaningful insights on functioning of food chains and how the biggest food chains work.
- Industrial visit & Report at Eicher Tractors: Learned about the working process among the industry.

## PROJECTS

Done a comparative case study on investor perception towards ICICI Mutual Fund and SBI Mutual Fund

## ACTIVITIES

- Participated as a volunteer in JSS JIGYASA and Carnival 2K18 organized by SHIM Bhopal.
- Won singing competitions in school
- Participated in debates, quizzes & various sessions

## EDUCATION

MBA (HR & Finance), Sant Hirdaram Inst. of Mgmt. (2020) - 65%

BBA, Sant Hirdaram Inst of Mgmt, Bhopal (2016-2018) - 72%

Class 12th, Senior Secondary School Sec-4, Bhilai (CBSE - 2015) - 60%

Class 10th, Senior Secondary School Sec-10, Bhilai (CBSE - 2013) - 8.6 CGPA

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## TECHNICAL SKILLS

MS Excel, Word & Powerpoint

## PERSONAL SKILLS

- Recruiting, Planning, Strategic HR
- Talent management & Onboarding
- Team Leadership
- Good interpersonal skills
- Good presentation skills

## HOBBIES

- Singing
- Reading books
- Social Service
- Yoga & Meditation

## LANGUAGES

- English
- Hindi

## PERSONAL PROFILE

Father's Name: RK Verma

Gender: Female

Marital Status: Single

Date of birth: 12-Dec-1996