

# ANUSHKA

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To be a part of an organization that promises growth both in form of knowledge and profession by utilizing my Academics and Professional Knowledge and to pursue a career in a competitive organization with total global repute, holding a responsible position that would enhance my professional capabilities and enable me to carve a winning edge for the organization.

## EXPERIENCE

### HR INTERN, ACCURATE GLOBAL ALLIANCES

Worked as HR intern- Our job was to recruit potential candidates for client firms on different designations, have experience in conducting multiple Rounds of interview- Telephonic and video. Maintaining Recruitment tracker, taking follow ups through calls and E-Mail. Have a brief experience in taking online induction process. Have idea and knowledge about different domains in order to conduct interviews on Preliminary rounds.

## EDUCATION

JULY 2024

### MBA HR, IISE

Pursuing MBA in HR and Marketing as major.

JULY 2022

### BACHELOR OF SCIENCE, SIDDHARTH NAGAR UNIVERSITY

Completed B.Sc In 2022.

## SKILLS

- Resource Management
- Digital marketing- Social Media as a tool for lead generation.
- Communication
- Team Management.
- MS Office+ 365
- DBMS Software.
- Induction Skill

## ACTIVITIES

- Student Coordinator of Annual Mohatsav of college fest.
- Intern/Volunteer in ASC Trust for underprivileged in Lucknow.
- Captain of the Winner Team in Khel Mohatsav a Sports Cultural fest.
- Organized and Head Management Seminars in college
- Worked as EmCee at college events.

## **PERSONAL DETAILS**

**Date of Birth:** August 30, 2003

**Father's Name:** Mr. Shiv Shankar Pandey

**Nationality:** Indian

**Marital Status:** Unmarried

**Languages Known:** Hindi, English.

**Date-**

**Signature**