



## Shikhar Saxena

Human Resource  
Executive

+91 8604 740 145

shikharsaxena2212@gmail.com

www.linkedin.com/in/shikhar-saxena-ss

Male

22/12/1998

ED 47, Sector Q, Aliganj, Lucknow



### About

An enthusiastic and energetic person with an optimistic approach towards the problem in hand. Fast learner and adapts to different work environments easily and efficiently even under pressure.



### Education

UNIVERSITY OF LUCKNOW		May 2021 - Perusing
<i>Bachelor of Legislative Law</i>		
UNIVERSITY OF LUCKNOW		May 2020 - June 2017
<i>Bachelor's Of Business Administration</i>		
LA MARTINIÈRE COLLEGE, LUCKNOW		May 2015 - June 2017
<i>Intermediate - Science, Mathematics</i>		
LA MARTINIÈRE COLLEGE, LUCKNOW		May 2013 - June 2015
<i>High School - Science</i>		



### Internship

YOUTH EMPOWERMENT FOUNDATION	HR Intern	Sept 2019 - Dec 2019
HUNDRED PLUS MARKET INNOVATIONS	Business Unit Head	Apr 2019 - Sept 2019
YEH EK SOCH FOUNDATION	HR Intern.	Jan 2019 - April 2019
BITCOIN BASICS	Sales & Marketing	Jan 2018 - Mar 2018



### Experience

IENERGIZER		Jan 2021 - July 2021
<i>Sr Executive Customer Relation</i>		
Customer Relations and Product information		
VBeyond CORPORATION		Sept 2020 - Jan 2021
<i>Executive Recruiter</i>		
2x recruitment, hands on experience with LinkedIn Recruiter and Excel		
MF NICESPICES		May 2019 - June 2020
<i>Customer Service and sales Associate</i>		
Managed clients and customer relations and detailed data analysis		



### Activities

RANG BARSE		Feb 2020 - March 2020
<i>Volunteer</i>		
Organised Lucknow's biggest holi party		
EKAL FUTURE FOUNDATION		Sept 2020 - Jan 2021

### *Volunteer*

Organised a 3 day all India meet. Chief Guest - CM UP, Yogi Adityanath

### **EKAL FUTURE FOUNDATION**

Sept 2019 - Jan 2020

### *Volunteer*

Organised various study camps

### **YEH EK SOCH FOUNDATION**

May 2019 - Jan 2021

### *Volunteer*

Be a jagrik Campaign by UNFPA

### **UNIVERSITY OF LUCKNOW**

June 2018 - Sept 2020

### *Cultural Head (FineArts Dept.)*

Organised various intercollegiate functions & events

### **LA MARTINIERE COLLEGE, LUCKNOW**

May 2015 - Apr 2017

### *Cultural Head*

Organised various interschool events



## **Skills**

---

- Hands-on experience on LinkedIn Recruiter
- Good knowledge of Microsoft Excel
- Good communication, convincing, and public dealing
- Team Management



## **References**

---

Mohd Fazal - 7068-824-361

Gaurav Bansal - 9289-121-121

Rachita Srivastava - 7897-500-391 ()

Dr. Priya Srivastava - 9450-588-342