



SHWETA SAROJ

MBA (HR)

City: Lucknow, UP

Phone: 9305084606
9621098466

E-mail:

shwetast1632000@gmail.com

LinkedIn Id:

<https://www.linkedin.com/in/shweta-saroj-b7940b184>

LANGUAGES

English: Intermediate
Hindi: Native

SKILLS

- Excel
- PowerPoint
- Marketing
- Team work
- Leadership

CAREER OBJECTIVE

I am looking for an entry into a highly professional institute where I can use my knowledge and professional attributes to achieve the organisation's goals. I am looking for an opportunity where I can apply my passion to drive positive change in the community.

EDUCATION

MBA from Chhatrapati Shahu Ji Maharaj University, Kanpur
August 2022- Present

B.com from Kulbhaskar Ashram P.G. College,
Allahabad State University Prayagraj
July 2018- 2021

12th from J.T. Golden Jubilee School Prayagraj
2018 CBSE| COMMERCE

10th from J.T. Golden Jubilee School Prayagraj
2016 CBSE

ADDITIONAL CERTIFICATE

- Course on Computer Concept (CCC) NEILIT with a "C" grade in 2018.
- National Service Scheme (NSS)
- Learn the useful formulas of MS Excel in Hindi.
- Certificate of online training on Human Resource Management from Internshala Trainings
- Certificate of online training on internships and job preparation from Internshala Trainings
- Two months of summer training in HPCL.

STRENGTH

In childhood I used to be a naughty and careless girl but now a days I become a sincere, Self Motivational Person, Stress Tolerance Person and Responsible Person.

DECLARATION

I hereby declare that all information given above is correct to the best of my knowledge.