AASTHA

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Address:
660/7/27-28A , lucknow ,up.

Skills

- Editor and IDE: Visual Studio code.

- MS Excel, word & Access .

- Wordpress and Blogging.

-MYSQL , DATABASE.

-Technical content writer.

- HTML , CSS . JAVASCRIPT , PHP,

Accomplishments

- NSS (National Service Scheme).
- BSD (Banasthali Seva Dal).
- Work as a intern in jetking and get my university (it recrutier).

Academic History

EDUCATION

GRADUATION
BCA-(2018-2021) Banasthali Vidyapeeth, Jaipur
CGPA: 70

12th -(2016-2018)RLB SENIOR SECONDARY SCHOOL, LUCKNOW
CGPA: 68

10th-(2014-2016) RLB SENIOR SECONDARY SCHOOL, LUCKNOW
CGPA:72

IT RECRUITER

To obtain a position that will allow me to utilize my technical skills and willingness to learn in making an organization want to excel in my field through hard work, perseverance, skills, research and to serve my parents and nation with the best of my abilities. PHP and wordpress Developer with strong ability to collaborate with multiple teams to accomplish various projects. Successfully developed custom solutions to solve challenges and engineered designs to meet predetermined functionality goals. Exceptional written and verbal communication skills as well as personal accountability.

EXPERIENCE

IT RECRUITER
WBCOM -(2021-august-october)
RTEX , (2021-feb- july)
Softfuture (2020-july - 2021-jan)

- Ability to juggle tasks, strong organisational capability and attention to detail
- Ability to work in changing and quickly developing environment
- Administer or coordinate Service Quality Training and Quality Performance Programs
- Strongly developed sourcing skills, knowledge of current trends in social sourcing
- Good organizational skills, self-motivating, flexibility, attention to details
- Strong communication (verbal and written) and interpersonal skills – able to handle conflict situations and resolve issues
- Ability to work both independently and within a team environment, with focus and high attention to detail
- Work directly with Market Manager, to establish individual activity and results expectations
- Create and execute sourcing strategies to fill current openings and help build a healthy pipeline of qualified candidates for future openings
- Help hiring managers make trade-offs between quality and speed
- Influence the quality of the team culture by supporting local leaders to improve leadership and development competencies and attract and retain the best talent
- Working in a team with a researcher: recruitment strategy development, setting goals, results controlling
- Provide applicants with critical information about the company to close applicants and provide candidates with onboarding expectations
- Work with hiring managers and HR Business Partners to identify ideal candidate profiles
- Provide accurate and timely reports and communication to management and Human Resource Business Partners
- Create job requisitions and accurately manage candidates through the recruiting workflow in applicant tracking systems
- Working with Recruitment Partners to establish strong working relationships
- Work with local universities to establish rapport for direct hires and internships
- Identify and submit qualified candidates to Client Hiring Managers based on the provided job description
- Recruits senior IT profiles, with focus on functional expertise (areas such as infrastructure, SAP, project management, change management etc.)
- Is involved in offer management and pre-employment process management, including reference checks
- Source top passive talent through sourcing, cold calling, personal networking, and social media
- Develops networking and referral strategy with external organizations and agencies to enhance our employment brand in the community, provide information about employment opportunities and to attract qualified candidates
- Sources passive candidates through networking, cold calling, and Internet research
- Work with Technology leaders to determine what recruitment events to engage in and sponsor , to attract and engage top talent