

Fazale Haq

Human Resource

Profile

Quick To be a professional and to work in a stimulating environment where I can apply my skill and knowledge to fulfill the requirements of an organization and serve the firm to the best of my effort. Overall, 2 years of experience in manual testing, performed various types of tests on different Projects.

Work Experience

● Jun 2022- Present

XRM Labs Pvt. Ltd | Lucknow

Software test engineer

- Understood business requirements.
- Involved in the analysis, design, and construction phases of the project.
- Prepared and executed Test Cases captured Test Results and reported bugs to the developer.
- Performed System Testing, Smoke Testing, and Functional and Regression testing.
- Assigned the tasks of preparing test scripts and performing Black-box testing.
- Prepared daily status reports as per the planned and actual progress of deliverables
- Android Mobile application testing.
- Creating the Test Cases Excel sheet for automation.
- Execution of Automation test cases and generating the report.
- Assist end-users in conducting UAT and provide guidance to ensure that user requirements are met.
- Provide constructive feedback on the software's quality and usability to improve overall product quality.
- Depending on the needs, participated in test automation efforts by designing and maintaining automated test scripts using JAVA Selenium and Excel sheets of selectors.
- Understanding of web services (REST), JSON, and XML data formats.

● Nov 2021-Jun 2022

altezzasys system Pvt. Ltd | Noida

IT Recruiter

- .Handling End-to-End Recruitment.
- .Understanding the requirements of the client company and getting proper knowledge on the job description.
- .Sourcing candidates through various Job sites & Portals (Naukri)&(Hirect), Employee referrals, as well as from internal databases for the given requirements.
- .Screening the Profiles as per the Client Requirement, according to the availability, Interest level, Salary range, Relocation, and Basic qualification.
- .Process the confirmed profiles to the Client. Coordinating with the candidate and client to schedule the interviews.
- .Following up the candidates till they join. Managing good relationships with candidates to ensure smooth on boarding.
- .Maintaining Database of all the Candidates weekly, Monthly trackers and Daily call Sheets, Interview Status report & Closure report.
- .Proficient in Recruiting for a candidate from Junior to senior level.
- .Ability to prioritize tasks and to delegate them when appropriate.
- .Ability to act with integrity, professionalism, and confidentiality.
- .Proficient with Microsoft Office Suite or related software.
- .Proficiency with or the ability to quickly learn the organizations HRIS and talent management systems.

Contact

fazalahuque@gmail.com

[linkedin.com/in/fazale-haq-11351b133](https://www.linkedin.com/in/fazale-haq-11351b133)

+918799191157

Lucknow

Education

- Integral University
Masters of Computer Application
Completed in 2020
- Dr, RMLAU
Bachelor of Science
Completed in 2017
- Shri Ram Janki Inter College
Intermediate
Completed in 2014
- Acharya R. C. High School
High School
Completed in 2012

Skill

- SDLC
- STLC
- Smoke Testing
- Writing Test cases
- Mobile Application Testing
- Agile Methodology
- Bug Life Cycle
- Integration Testing
- Screening
- Daily status Report
- Microsoft Azure DevOps
- Sourcing
- End to end recruitment
- Excel
- Documentation
- Management
- Communication skills
- Negotiation
- Maintaing trackers