

ANKIT KUMAR

9140894602
ankitkunwar43@gmail.com
206, Sector 22 Noida India
10/Jan/1995

Summary

I am trained Security Professional with a 3 years of experiences in Physical Security, Event Management, Emergency Handling, Incident Management, Management Representative & Security Control Room operations.

Skills

Physical Security, Risk Assessment, Threat Assessment, Vulnerability Assessment, Team Management, Time Management, MS Office

Education

Dr Abdul Kalaam Technical University

- 2020

MBA

Specialized in Human Resource and Marketing

Ram Manohar Lohiya Awadh University

- 2017

Bachelor of

Specialized in Accounting and Commerce

Kendriya Vidyalaya

- 2012

Intermediate

Passed from CBSE Board in Science stream

New Public College

- 2010

High School

ICSE Board

Languages

English & Hindi

Interest

Music, Travelling, Playing Cricket

Awards

NCC "C" Certificate

SIS GTO 35TH BATCH

Lean Six Sigma White Belt

Certification

Experience

Adobe Systems Private Limited

Sep 2019 - Present

Safety And Security Officer

- Secure premises and personnel by patrolling property, monitoring surveillance equipment, inspecting buildings, equipment and access points, permitting entry.

- Ensure smooth running of BCP in Covid pandemic.

Ensure the security, safety and well-being of all personnel, visitors and the premises.

- Protect the company's assets relative to theft, assault, fire and other safety issues.
- Follow procedures for various initiatives, including fire prevention, property patrol, traffic control and accident investigations.
- To check the security posts and deployment of security guards at various security points.

Providing weekly training to security personnels.

- Conducting mock drills.
- Crisis management.

Genpact

Sep 2018 - Sep 2019

Security Officer

- Maintaining weekly roster for guards and supervisors.
- Badging and onboarding process for new joiners.
- Material and vendor management.
- Conflict management.
- Audit preparation for EHS and Security.
- Handling crisis management.
- Engage and ensure all security equipments are in working condition. Any defect fault to be immediately lodged with Engineering team/ AMC vendor/ ISCR for timely closer. Such faults to be tracked on daily basis for early closer.
- Provide Support during VIP movement, Events, visitor control and strict control on material movement at site.
- Loss prevention and investigation.

Projects

75 F

Aug 2019 - Feb 2020

HVAC Modification

Helped in timely completion of HVAC project