

SHUBHAM CHAUHAN

S/O Sri Pushp Raj Singh,
Moh- Avas Vikas colony,
District: Lakhimpurkheri, Uttar Pradesh,

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CAREER OBJECTIVE

Looking for an organization where I can enhance my knowledge, from my academic learning to give my best to the organization.

ACADEMIC QUALIFICATIONS

Courses	Institution	Board/ University	Passing Year
M.B.A.	SHIMT	AKTU University	2017
B.B.A.	Institute of Professional Studies	PTU	2015
Intermediate	Annie Besant school	CBSE Board	2011
Matriculation	St. Don Bosco senior Secondary School	CBSE Board	2008

SUMMER INTERNSHIP

Summer Training of 2 months at Hafizia Art & Craft Pvt. Ltd. Sitapur worked at Delhi.

EXPERIENCE

- Having an experience of 6 months in Excellent Classes as a Front Office Administrator.
- Having an experience of 1 year 3 months in Holding Hands People Management Pvt Ltd as a HR Recruiter.
- Currently working with Oppo Mobiles Mu Pvt. Ltd. as Recruitment Executive since Apr'2019.

COMPUTER SKILLS

- Proficient in working on MS - Office (Word, PowerPoint, Excel)
- Internet savvy

INTEREST

- Playing Cricket
- Listening Music
- Watching News
- Internet Surfing

SKILLS & ABILITIES

- Ability to rapidly build relationship and set up trust.
- Ability to cope up with different situations.
- Leadership skills.
- Self-motivation
- Confident and Determination of completing tasks on time.

AREA OF SPECIALIZATION

Human Resource and Finance

PERSONAL DETAILS

- Date of Birth : 15 December 1991
- Gender : Male
- Nationality : Indian
- Religion : Hindu
- Languages Known : English, Hindi

DECLARATION

I hereby declare that all the information given above is true to the best of my knowledge.

Date:

SHUBHAM CHAUHAN