

► **Kislay Kumar Singh**

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Present Profile

- B.Sc. graduate with more than 5 years of experience in IT Industry.
- Key expertise in Reporting, Automation, Data Analysis and Management.

Work Experience

- **GVK EMRI** : Working as a Data Analyst for their Technology department from April 2022.
- **Cognizant** : Worked as a Data Analyst for their Analytics department from November 2018 to June 2019.
- **Sun Knowledge** : Worked as a Data Analyst for their Sales department from May 2017 to October 2018.
- **Cognizant (Contract)** : Worked as a Data Steward for their Analysis and Information Management (AIM) department from October 2014 to April 2017.

Technical Skills

- **Programming Language** : Python, Visual Basic for Applications (VBA)
- **Database Technologies** : MS SQL Server, MySQL
- **Tools** : MS Excel, Power BI

Academics

- **B.Sc.** • Barasat University • 2011-2014
Barrackpore Rastraguru Surendranath College, Barrackpore
- **GNIT** • Software Engineering (Diploma) • 2010-2013
NIIT, Barrackpore
- **Class-XII** • CBSE • 2010
Army School, Barrackpore
- **Class-X** • CBSE • 2008
Army School, Barrackpore

Project Experience

Project 1: I08, I02 Ambulance Service • Apr 2022 – Present • Data Analyst

- Daily analysis of approx. 50K data of I08 & I02 ambulance services to track anomalies and increase the number of cases to be billable to the government.
- Extracting data from SQL Server and MySQL database using SQL as required by management.
- Creating Python and VBA scripts to migrate data and automate process.
- Create Excel based reports to track call center and field performance.

Project 2: CoreLogic • Nov 2018 – Jun 2019 • Data Analyst

- Create Excel and Power BI based dashboards to track team performance.
- Extracting data from MySQL database using SQL as required by team and management.
- Creating VBA scripts to automate the reporting process.

Project 3: GoTelecare • May 2017 – Oct 2018 • Data Analyst

- Assess data quality, including whether the data conforms to particular standards or patterns and discover problems such as illegal values, misspellings, missing values, varying value representation, and duplicates.
- Continuous tracking and preparation of Power BI and MS Excel based reports of team performance to ensure daily and weekly targets are met.

Project 4: Dell SonicWall • Oct 2014 – Apr 2017 • Data Steward

- Executing SQL queries to retrieve the required data.
- Continuous tracking of team performance to ensure SLA are met.
- Creating Excel rectification tool using VBA to automate the process of finding errors in the data audited by Data Stewards.

Personal Details

- ▶ **Date of Birth** : 20th Oct 1992
- ▶ **Hobbies** : Learning about new IT Technologies and Gadgets
- ▶ **Language Known** : English, Hindi and Bengali

I do hereby declare that the information furnished above is true to best of my knowledge and belief.

Date: 2nd Jan 2023

Kislay Kumar Singh