



## Rajan Kumar Chaturvedi

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### Skill Set Summary

- **Leadership:** Involved in team management and project during job tasks.
- **Analytical:** Ability to collect, organize, visualizes and find solutions to various issues on the basis of information and Data.
- **Computer proficiency:** Knowledge about MS-Excel, MS-Powerpoint, MS-Word.
- **Communication:** Superior report writing skills, presentation skills and interpersonal skills

### Professional Experience

#### Internships-

#### Pnb Met Life Insurance, Delhi

- Work as a marketing trainee with effect from 2<sup>nd</sup> June 2020 to 4<sup>th</sup> August 2020.

#### Achievements-

- Certificate of Course on Computer Concept
- Certificate in Tally course
- Certificate in scout guide
- Certificate in Digital Marketing

- Active participant in Kusma devi gareeb samiti (NGO for social couse).
- Participation in various Inter school cricket competitions.

### **Educational Qualification-**

#### **Post Graduation**

MBA(pursuing) from Doon Business School Deheradun

#### **Under Graduation**

N.N.P.G. College Nawabjung Gonda (B.sc maths with 58.2%)

#### **Senior secondary school**

Urmila Educational School Laxmipuram Basti Uttar Pradesh(69.2%)

#### **Higher secondary school**

Urmila Educational School Laxmipuram Basti Uttar Pradesh(65.5%)

- **Languages Known** : English, Hindi  
**Hobbies** : Travelling, To Play Cricket, Bike Riding

**Date:**

**Rajan Chaturvedi**

**Place:**