

# MAHAK SRIVASTAVA

29, chandralok colony amain apartment near by nagar nigam kapoorthala  
aliganj Lucknow  
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utm\\_source=share&utm\\_campaign=share\\_via&utm\\_content=profile&utm\\_medium=android\\_app](https://www.linkedin.com/in/mahak-srivastava-b46310251?utm_source=share&utm_campaign=share_via&utm_content=profile&utm_medium=android_app)

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## Objective

To become a strategic HR business partner, providing guidance and support to leadership and employees, and driving organizational success.

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## Experience

- Ca Sharad Srivastava and co.** 14/11/2023 - 20/01/2024  
Jr. Accountant (internship)  
Financial statement preparation and review  
Accounts payable and receivable management  
Accounting software utilization (Excel, QuickBooks)  
Financial data analysis and reporting
- Ankur traders and manufacture** 21.04.2024 - Present  
Jr. Accountant  
- Enhanced knowledge of accounting principles, practices, and regulations.  
- Developed strong problem-solving skills, resolving financial discrepancies and issues.  
- Improved communication skills, presenting financial data and insights to stakeholders.  
- Built strong relationships with colleagues, contributing to a positive and productive work environment.  
- Gained valuable industry insights, staying up-to-date with market trends and developments.

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## Education

- Kendriya vidyalaya** 2019  
Science  
64.8
- Kendriya vidyalaya** 2021  
Commerce with mathematics  
72.6
- Lucknow University** 2024  
Bachelor of commerce  
62

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## Skills

- Excel (Advanced), QuickBooks
- Microsoft Office (Word, PowerPoint, Outlook)
- Accounting Software (Tally Prime)
- Problem-Solving and Conflict Resolution Skills
- Communication skills

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## Personal Details

- Date of Birth : 15.12.2004